

**Site Visit Programmatic Questions  
Pregnancy Choices, 10/23/15**

**1. Update Report**

- Review your two most recently submitted Update Reports: are you meeting Report Count goals?
- Note any significant differences between the reports: are programs stable? Improving? What do the reports indicate about progress in your programs? Numbers for clients and services provided are stable and increasing. **Pregnancy Choices has been actively promoting their program through multiple outreach efforts including bus ads. Their numbers of clients and services provided have been steady and increasing.**

**2. Work Plan**

- Review your 2012-16 grant application's description of the program you are asking to be funded. Note the services and activities you said you would provide and the number of clients you would serve.
- Prepare a short summary of your current program(s) and the number of clients being served. How does what you describe in the application compare with what you are currently providing? Have any programs and/or activities or services been added or removed? Have the number of clients being served per quarter decreased or increased since October, 2012? Is there anything particular you want to share about your current program to explain its current status?
- Do you anticipate making any changes to the 2015-16 Work Plan? If so, in what way and for what reasons?

**A program summary was compiled and will be filed in Pregnancy Choices file. This grantee has been successful at providing the program and services they said they would do in their work plan. They have also been prudent in discovering and providing for the fluid needs of their clients. They have added postpartum coaching and parent support group programs including a "Just for Me" well-being program for new moms.**

**3. Fiscal Review**

- Review of the 2014-15 expenditures spreadsheet
- Have you or do you intend to revise your 2015-16 budget justification? Keep in mind that the current budget justification remains in effect until a revision is approved.
- Review the guidelines regarding expectations for invoice and verification submissions (attached), and the new requirement to submit both to financial for invoice payment. Review MDH's efforts to move to paperless invoicing.
- If your Financial Reconciliation has taken place, the findings will be reviewed.
- If you have an elevated risk designation, and your report cited any concerns, these will be discussed.

Pregnancy Choices has already had their Financial Reconciliation in 2012. They have sent in a recent budget revision and still have a question on the amount of \$822. 53 that Jeanette Meyer believes they have left in their line item for cribs. The grant manager will contact Ellen Heit to get more information for the grantee.

**4. Grant Closeout Form**

- You will have an opportunity to review a draft of your Grant Closeout Form.  
**The Close Out form was reviewed with the grantee.**

**5. 2014-16 Evaluation** (availability of items below depend on date of site visit)

- Your 2014 Evaluation Report Summary will be discussed.
- Your 2015-16 Evaluation Plan will be discussed. Any suggestions provided in your 2013-14 Report Summary should be included in the plan, if you are continuing the same evaluation. If you are planning a new evaluation, details will be discussed.  
**Kristin Wermus, the Client Services Director, shared information on their new evaluation project on the assessment of their Life Coaching program. They have begun the project and hope to have good data with results this spring.**

**6. Positive Alternatives website**

- The PA website is being/has been reconfigured. Its scope is reduced. Resources for grantees will remain basically the same.
- Consider providing suggestions for additions/deletions  
**The PA website was discussed. Information that will be posted on the website was highlighted.**

**7. Provide Updates**

- Have you made any changes to your application Face Sheet data?
- Do you want to revise your website posting?  
**Changes were made to the Face Sheet data and will be noted. Jeanette Meyer will send by email any corrections she would like to have made to their Center's listing on the MDH PA website.**

**8. Issues specific to this grantee**

**None at this time.**

**9. Tour of Facility**

- If your facility has been remodeled or updated with grant funds, be prepared to provide a tour of the area
- If grant-funded activity areas have been significantly altered, be prepared to provide a tour of the area

**A tour was given of the Center. Over 1,000 sq. feet of new space has been recently added to the Center. The work and many of the materials were provided by faithful volunteers. The Center is in a good location off several main highways in the Apple Valley area. The new facelift to the Center has created a warm, inviting atmosphere for their programs.**

**10. How can MDH be more supportive of your program?**

**More thorough training for new Grantees was discussed.**

**11. Other?**

Pregnancy Choices is nearing the end of their first cycle as a Positive Alternatives grantee. They have been able to expand their programming considerably since their award of the PA grant funding. They have used their funding responsibly and managed their reporting, timely. Also, they are the first Pregnancy Resource Center in the state to incorporate Life Coaching in their programming efforts and are finding this pursuit is creating many new possibilities and much excitement with their clients. With this grantee's dedication to life coaching, it is easy to see why this type of parenting support is creating so much interest statewide for similar Pregnancy Resource Centers. Undoubtedly, this grantee is innovative and highly responsive to the needs of their local community.